



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala, Punjab, India)

Corporate Identity No. U40109PB2010SGC033814

OFFICE OF THE CHIEF FINANCIAL OFFICER

A&R Section, SHAKTI SADAN, PATIALA

To

All Addl. S.E.s/Senior Xens/Accounts Officers,
(In-charge of Accounting Units)
P.S.T.C.L.

Memo No: 574-616/CFO/A&R-35/Vol.II

Dated : 07.05.2020

Subject: Time schedule for submission/online posting of March Annual Adjustment Account 2020.

Ref: - Instructions regarding submission of March Annual Adjustment Account 2020 issued vide this office memo no. 391-433/CFO/A&R-35/Vol.II dated 31.03.2020

With reference to the above cited subject and in continuation to above mentioned instructions, time schedule for preparing/submitting the March Annual Adjustment Account 2020 is as under:

Date for obtaining/issuing u-cheques/certificates from/to concerned offices for all types of transactions (GPF, Pension, GST, Banking section, NPS, Net Salary Payable etc.) (as per detailed instructions already issued for submission of March Annual Adjustment Account 2020)	May 15th, 2020
Date of submission of March Annual Adjustment Account 2020	May 25th, 2020

It must be ensured that all adjustments are carried out and no adjustment is left which has material effects on the profitability and financial results of the company. Before submitting the March Annual Adjustment Account, it must be ensured that all the instructions have been complied with.

This issues with the approval of competent authority.

Harminder Singh

Accounts Officer/A&R,
PSTCL, Patiala.

Dated: 07.05.2020

Endorsement No. 617-661/CFO/A&R-35/Vol.II

Copy of the above is forwarded to following for information please:

1. Sr. PS to CMD, PSTCL, Patiala.
2. Sr. PS to Director/Finance & Commercial, PSTCL, Patiala.
3. Sr. PS to Director/Technical, PSTCL, Patiala.
4. Dy. Secy. to Director/Administration, PSTCL, Patiala.

for kind information of
the CMD/Directors
respectively.

Harminder Singh

Accounts Officer/A&R,
PSTCL, Patiala.

CC :

1. Chief Engineer/TS, PSTCL, Patiala.
2. Chief Engineer/P&M, PSTCL, Ludhiana.
3. Chief Engineer/SLDC, PSTCL, Patiala.
4. Chief Engineer/HIS&D, PSTCL, Patiala.
5. Chief Financial Officer, PSPCL, Patiala.
6. CAO/Finance & Audit, PSTCL, Patiala.
7. Company Secretary, PSTCL, Patiala.
8. All Dy. CEs/SEs under PSTCL.
9. All Joint/Dy. CAOs/Dy. CAs/Dy. FAs under PSTCL.
10. All Addl. SEs/Sr. Xens (except DDOs) under PSTCL.
11. All Accounts Officers (except DDOs) under PSTCL.
12. Accounts Officer/GPF and Accounts Officer/Pension, PSPCL, Patiala.
13. RAO, PSTCL, Patiala.