



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office: PSEB Head Office, The Mall, Patiala-147001.

Corporate Identity No. U40109PB2010SGC033814

O/O AO/Broadsheet & Audit, Shakti Sadan, Patiala

E-mail: ao-wad-bs@pstcl.org

To

All Addl.SEs/Sr. Xens/AO.s (All Accounting Units/DDOs),
under PSTCL,

Memo No. 367 / 408

Dated 19-08-2019

Sub: Preparation of Vouchers/Accounts online on New Accounting software w.e.f. 01.09.2019.

As you are aware that a online new accounting software was running on trial basis from January 2019 onwards. Training/demo to the concerned staff was also imparted at Head Office/circle level, which was again reviewed in the month of March 2019 and requisite changes were got incorporated in system as per feedback from field offices.

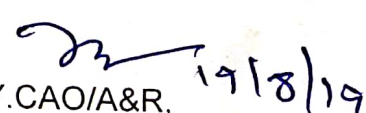
Now, It has been decided that the vouchers/Accounts be posted in the new online system w.e.f. 01.09.2019 on daily basis. Cash Book is also to be operated online by taking the closing balance of 31.08.19 or opening Balance of 01.09.2019 through this system which is live now. This system shall be operated parallel alongwith existing system.

You are therefore, directed that Accounts Staff posted under your control be instructed to implement the same strictly. If, there, is any difficulty/ambiguity while operating this new system then the following officers may be contacted:-

- 1) Er. Manish Kumar Garg- Sr.Xen/IT 96461-35600
- 2) Er. Sahil Kohli- Asstt. Manager/IT 96461-17953
- 3) Sh. Khem Chand – AO/Broadsheet & Audit 96461-17975

Above instructions should be complied with strictly.

This issues with the approval of Chief Financial Officer.


DY.CAO/A&R,
PSTCL, Patiala.

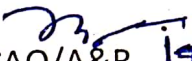
Endst. No. 409 / 452

Dated 19-08-2019

Copy of the above is forwarded to the following for information and necessary action please.

1. Chief Engineer/TS PSTCL,Patiala.
2. Chief Engineer/SLDC PSTCL,Patiala

3. Chief Engineer/P&M PSTCL,Patiala
4. CAO(F&A), PSTCL,Patiala
5. Company Secretary, PSTCL,Patiala
6. All Dy.CEs/SEs under PSTCL
7. All Dy.CAOs under PSTCL
8. AO/TLSC Circle Patiala,AO/C/W Circle Patiala & AO/Grid Construction Circle Ludhiana. under PSTCL .
9. All AOs under PSTCL (except DDOs and AOs Grid Construction Circle,TLSC Circle & C/W Circle).
10. DGM/IT,PSTCL Patiala for placing the instructions on website of PSTCL.


Dy.CAO/A&R, 19/8/19
PSTCL,Patiala.