



PUNJAB STATE TRANSMISSION CORPORATION LTD.
(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)
CIN: U40109PB2010SGC033814 (Punjab India)

O/O Chief Financial Officer (Pay & Accounts and Cash), Shakti Sadan, Patiala
Tel: 0175-2203636 Fax: 0175-2203637 Website: www.pstcl.org Email Id: ao-pay@pstcl.org

AM/IT
Babu
9/1/18
JELIT
R
10/1/18

To

1. Engineer-in- Chief / HIS & D, PSTCL, Patiala
2. Chief Engineer/P & M , PSTCL, Ludhiana.
3. Chief Engineer/ TS, PSTCL, Patiala.
4. Company Secretary/PSTCL, Patiala
5. Financial Advisor/PSTCL, Patiala.
- 6.. Chief Auditor/ PSTCL, Patiala.

Memo No. 34 / P&A-TDS Date: 8/1/18

Subject: Submission of income tax statements for the Financial Year 2017-18

To comply with the provisions of Income Tax Act regarding deduction of income tax from the salary, you are requested to arrange and submit the income tax statements along with declaration and documentary proof of savings/deductions as admissible for the Financial Year 2017-18 of all the officers working under your control, including your good self, who continue to draw Pay & Allowances from this office latest by **15th of Jan** failing which income tax will continue to be deducted as per data/record available with this office.

Sunil Kaur
AO Pay & Accounts and Cash,
PSTCL, Patiala.

Note: In case the requisite income statement/documents have already been submitted the above may please be ignored.

CC: ✓ Copy of the above is forwarded to Sr. Executive Engineer/ IT, PSTCL, Patiala with a request for uploading on website of the Company please.