

**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

(Regd. Office: PSEB Head Office, The Mall Patiala, 147001)

Office: SE/ Admn. & HR - Training Cell, Shakti Sadan, Patiala

Office Order no. 01 /Sr.Xen/TC**Date: 01.01.2019**

Sanction is hereby accorded to depute the following Officers working in PSTCL to attend Five Days Capacity Building Programme on "Contract Management" from 21st January to 25th January'2019 at Rajiv Gandhi National University of Law (RGNUL), Bhadson Road, Patiala :-

Sr. No.	Name of the Engineer	Design.	Code	Name of the Post/ Station	Mob.No	Circle/ Office
1	Er. S.S. Josan	Dy.CE	104079	Dy.CE/TLSC Circle,Patiala	96461-17804	TLSC Circle Patiala
2	Er.Naveen Kumar Bansal	SE	104818	SE/P&M Circle, Bathinda	96461-18207	P&M Circle, Bathinda
3	Er.Hira Lal Goyal	SE	104490	SE/S&D Patiala	96461-17993	S&D Patiala
4	Er.Simerjeet Kaur	SE	104509	SE/P&M Circle, Jalandhar	96461-18205	P&M Circle, Jalandhar
5	Er.Ajay Pal Singh	Sr.Xen	107056	Sr.Xen/P&M Divn., Lalton Kalan	96461-18218	P&M Circle, Ludhiana
6	Er.Sukhbir Singh	Sr.Xen	107639	Sr.Xen/400 KV S/S, Makhu	96461-09205	
7	Er. Anil Kumar	Addl.SE	106397	Addl.SE/Hot Line Divn., Ludhiana	96461-18225	
8	Er. Satpal Singh Lal	Addl.SE	105642	Sr.Xen/P&M, Divn. Mandi Gobingarh-II	96461-18221	
9	Er.Amit Sharma	Addl.SE	105831	Addl.SE/P&M Divn., Mahilpur	96461-18230	P&M Circle, Jalandhar
10	Er. Chander Mohan Chatrath	Addl.SE	105903	Addl.SE/P&M Divn., Dasuya	96461-18229	
11	Er.Amit Bhatti	Sr.Xen	107627	Sr.Xen/400 KV S/S, Nakodar	96461-02978	
12	Er. Pardeep Kumar	Sr.Xen	107514	Sr.Xen/P&M, Divn. Sarna	96461-18240	P&M Circle, Amritsar
13	Er. Raman Sharma	Addl.SE	105285	Sr.Xen/P&M Divn., Verpal	96461-18237	
14	Er. Sharanjit Singh	Sr.Xen	106003	Sr.Xen/P&M Divn., Mukatsar	96461-18250	P&M Circle, Bathinda
15	Er. Jaswinder Singh	Sr.Xen	106613	Sr.Xen Protection Divn., Bathinda	96461-18253	
16	Er. Akash Mittal	Addl.SE	105265	Addl.SE/P&M Divn., Mohali	96461-18215	P&M Circle,PTA
17	Er. Ajitpal Singh Multani	Addl.SE	105857	Addl.SE/(T&C) Cell, Jalandhar	96461-18026	Plg.& Commun.
18	Er. Ravinder Pal Singh	Sr.Xen	106575	Sr.Xen/PC Centre, Ablowal	96461-18013	SLDC Operation
19	Er. Kulwant Singh	Sr.Xen	107615	Sr.Xen/Grid Const. Divn., Jalandhar	96461-17910	Grid Const. Circle,LDH
20	Er. Gursharan Singh Bahia	Addl.SE/ Civil	104370	Addl.SE/Civil Works Divn., Jalandhar	96461-17918	Civil Works Circle,PTA

contd....

Instructions for the Participants :-

- 1) In case of non-compliance of this office order, the responsibility will lie on the concerned deputed officer and controlling officer and strict action will be taken against them.
- 2) "Request for Cancellation/Change in batch shall be entertained only after recommendations of concerned Chief Engineer/Chief Financial Officer/Financial Advisor/Company Secretary. Chief Engineer/Chief Financial Officer/Financial Advisor/ Company Secretary while recommending cancellation/change shall intimate names of 2 or 3 substitutes to Chief Engineer/ HR,IT, S&D which shall be considered for replacement if they qualify for training as per approval of Competent Authority".
- 3) **No change/cancellation request of any participant shall be entertained after 14th January, 2019.**
- 4) Any participant will not proceed for the training & will intimate this office immediately if:
 - i) He/ She have been deputed for any other training program by this office/ any other office during this training period.
 - ii) He/ She have attended this type of training earlier.
 - iii) His/ Her date of retirement is less than 1 year from the date of start of training.
- 5) Participant(s) will ensure to mark their attendance daily on the attendance sheet at the program venue, failing which charges of the program will be recovered from them besides taking any other action as deemed fit.
- 6) During the above period, the participant(s) will be considered on duty for the purpose of pay and other allowances.
- 7) The participant(s) will be entitled to claim Travelling Allowances as per PSEB TA Regulations-1972 (as adopted and amended from time to time by PSTCL).
- 8) Their TA/DA Charges shall be charged as per TA regulations. The expenses so incurred will be charged to concerned DDO while reimbursing their TA Bill. Their TA claims shall be allowed by their controlling authority/ Account Section only after they certify (alongwith no. and date) that requisite report has been submitted to SE/Admn. & HR, PSTCL, Patiala.
- 9) The participant(s) will not be allowed any joining time except for the time required for attending the programme.
- 10) The participant(s) will submit proper report of the training programme alongwith documents which have been given to them by Institute, mentioning their Employee Code/ Posting Station, within 7 days to this office. They will also intimate their respective DDOs regarding their participation in the Programme who will make necessary entries in their service record in this regard.

Terms & Conditions of Payment of Training Fee

1. Fee-This is a Residential Training Program. The Training Fee for 20 Officers is Rs.1,00,000/- (One Lac only) and accommodation charges are Rs. 500 per participant per day in the double occupancy room including meals, in the University Guest House.
2. Payment shall be made through Cheque/Demand Draft in favour of 'Registrar, RGNUL Punjab' payable at Patiala. DD/RTGS charges shall also be borne by PSTCL.

3. Instructions regarding payments:

Institute shall supply Invoice/bill alongwith following documents:-

- i) Original Attendance sheet duly signed by the official of PSTCL, deputed for the Training for all days of training.
- ii) Copy of PAN Card
- iii) Bills in triplicate alongwith GST Number.

This has been issued with the approval of Competent Authority.



Sr.Xen/Training Cell,
PSTCL, Patiala.

Endst. No. 03/15 /Sr.Xen/TC

Dated: 01.01.2019

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) Sr. P.S. to CMD, PSTCL, Patiala
- 2) Jt. Secy. to Director/ Technical, PSTCL, Patiala.
- 3) Sr. P.S to Director/F&C, PSTCL, Patiala
- 4) P.S to Director/ Admin., PSTCL, Patiala.
- 5) Engineer-in-Chief/HIS&D, PSTCL, Patiala.
- 6) SE/Admn. & HR, PSTCL, Patiala.
- 7) AO/Cash, PSTCL, Patiala.
- 8) AO/WAD & Broadsheet, PSTCL, Patiala.
- 9) Sr.Xen /IT, PSTCL, Patiala for uploading the Office Order on web site.
- 10) Above Officers at their place of posting.
- 11) Contact person- Dr.Gurmanpreet Kaur, Assistant Professor of Law, RGNUL, Patiala
Mob.- 95010-34463, Off.0175-2391600.601,602,603 (email: gurmanpreet@rgnul.ac.in).



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