

**GOVERNMENT OF PUNJAB
DEPARTMENT OF POWER
(Energy Branch)**

**ADVERTISEMENT FOR THE POST OF DIRECTOR (FINANCE/
COMMERCIAL) IN PUNJAB STATE TRANSMISSION CORPORATION
LIMITED**

Applications are invited for the post of Director (Finance/Commercial) in Punjab State Transmission Corporation Limited (PSTCL) at Patiala in HAG Scale of Rs.67000-79000 (unrevised) without Grade Pay.

DIRECTOR (FINANCE/COMMERCIAL)

- a) **Basic Qualification:** Chartered Accountant or Cost Accountant (ICWA).
- b) **Age:** Minimum age of 50 years at the time of appointment.
- c) **Experience:** The person should have:
- i) served for atleast twenty five (25) years in a power utility, and
 - ii) worked in a senior position in Finance/ Accounts with the rank equivalent to CE/General Manager Accounts for atleast one year or 5 years of experience as CAO in a company having an annual turnover of not less than Rs.500 Crore, and
 - iii) worked at the level of Director of the company or one level below Board level position in case of candidate from private sector

HOW TO APPLY: Applications neatly typed in English and duly signed alongwith copies of certificates/documents in respect of proof of age, basic/essential qualifications, experience and "No Objection Certificate" from the concerned organization where already employed must be sent by Registered Post or in person in a cover subscribed "**Application for the post of Director (Finance/Commercial), PSTCL**" in the office of the **Superintendent (Energy Branch), Department of Power, Government of Punjab, Room No.315, 3rd Floor, Punjab Civil Secretariat-2, Sector-9, Chandigarh latest by 26.12.2023 upto 5:00 PM.**

**APPLICATION FORM FOR THE POST OF DIRECTOR FINANCE & COMMERCE IN
PSTCL**

(Through Proper Channel, except candidates from the Private sector)

1. Name of the post applied for:
2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.):
- (b) Designation of the Applicant (in full):
- (c) Name of the Company:
- (d) Category as per Employment Status:
(Please Tick as applicable) Officer of a CPSE/Central
Government/Armed Forces of the Union/All
India Services/SPSE/Private Sector
- (e) Office Address:
- (f) Address for communication:
3. Telephone No. Office: _____ Residence _____ Mobile No. _____
E-Mail ID: _____
4. Date of Birth (DD/MM/YY):
5. (i) Educational/Professional Qualification:

Sr. No.	Qualification*	Name of Institution	Period of Study	Tick the relevant			Self-Declaration Whether meets the eligibility qualification requirement		
				Full Time	Correspondence	Degree	Mandatory	Desirable	Other

*Should be exactly as per Degree/Certificate issued by the University.

(ii) Postings held during the last 25 years:	
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Sr. No.	Complete Designation & Place of posting*	Name of the Organization	Pay Scale**	Period	Reporting to Designation	Does it meet the mandatory experience requirement, with reason

*Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer

**Private Sector-CTC/remuneration/emoluments drawn

NB: the positions should be indicated in order of the most recent assignments.

6.	(a)	Do you hold lien in any organization other where currently working if Yes: i) Name of the Organization in which the lien is held: ii) Date from which the lien is held:	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
	Yes	No			
(b)	Are you on deputation? If Yes: i) Name of parent Organization: ii) Date from which on deputation:	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No	
Yes	No				
7.	(a)	Whether any penalty/punishment was awarded to the applicant during his/her service:	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No				

	If yes, the details thereof: i) Civil/Criminal ii) Departmental Inquiry			
(b)	Whether any Civil or Criminal action or inquiry is going on against the applicant as far as his/her knowledge goes. If yes, the details thereof: i) Civil/Criminal ii) Departmental Inquiry	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table>	Yes	No
Yes	No			

8. Gist of ACRs of last 10 years:

Year	Reporting Authority	Reviewing Authority	Accepting Authority

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

Year-wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2020-21, 2021-22 and 2022-23 for a post advertised in the calendar year 2023).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & FY.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)

PRIVATE SECTOR

Year-wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2020-21, 2021-22 and 2022-23 for a post advertised in the calendar year 2023).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & FY.

(i)	The annual report for the last 3 years :	
(a)	may be accessed over _____ (Please provide URL), or	

	(b)	enclosed	
(ii)	I certify that I am		
	(a)	Working at Board level position:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	(b)	Working atleast a post of the level immediately below Board level:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	(c)	Whether the company is listed if yes:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of listing may be accessed over _____ (Please provide URL)			
(iii)	Self-certified copies for proof of age and educational qualifications (enclosed)		
(iv)	The relevant jobs handled in the past with details/particular references		

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Declaration

I, _____ Son/Daughter of _____ hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

**Signature & Designation of the Competent Authority
With Telephone No. & E-mail address**