

Office Order No. **621** /SE/HR & Admn.

Dated: **28/8/18**

As per decision taken by the BODs of PSTCL in its 49th meeting held on 27.07.2018 at VIP Guest House, Mohali against CE/HIS&D agenda no. 20/CE/HR, S&D and IT dated 20.07.2018, circulated vide Company Secretary, PSTCL, Patiala U.O. NO.1201/BOD/49.34/PSTCL dated: 20.08.2018, Board considered the above said agenda and decided as under :-

1. The post of Chief Auditor, PSTCL along with personal staff i.e PA and Hawaldar is hereby abolished. Internal Audit Department of PSTCL shall be merged with the office of Financial Advisor, PSTCL.
2. Financial Advisor, PSTCL be and is hereby re-designated as Chief Accounts Officer (Finance & Audit). Dy. Financial Advisors and Dy.Chief Auditor is hereby re-designated as Dy. Chief Accounts Officers (Finance) and Dy.Chief Accounts Officer (Audit).
3. The post of Labour Welfare Officer (LWO) under Dy.Secretary/legal be and is hereby abolished. The work of Labour Welfare shall be looked after by AM/DM, HR under HR Organization.
4. General Section presently under SE/HR & Admn is hereby attached with SE/S&D.
5. Administrative control of 220KV Sub Station Kanjli under P&M Division PSTCL Kapurthala is hereby shifted to P&M Division, PSTCL, Butari.
6. The office of AO/TL- PSTCL, Jamsheer is hereby shifted to Jalandhar.
7. AAE/Electrical and JE/Electrical shall be posted against the vacant post of CHD, DHD and Draftsman respectively.
8. Chief Engineers be and are hereby authorized to fix the head quarter of Drivers/Vehicles within their jurisdiction depending upon the requirement under intimation to HR Organization and re-allocation Drivers/Vehicles between different organizations, if required, shall be done with the approval Director/Admn. In future, in case a departmental vehicle is replaced with outsourced one, the post of Driver shall be deemed to be filled up.

This issues with the approval of competent authority.

SE/HR & Admn.,
PSTCL, Patiala.

Endst. No. **11323/44** /SE/HR & Admn.

Dated: **28/8/18**

Copy of above is forwarded to the following for information and further necessary action, please :-

1. Principal Secretary to Government of Punjab, Finance Department, Civil Secretariat, Punjab, Chandigarh.
2. Principal Secretary to Government of Punjab, Department of Power, Mini Secretariat, Sector-9, Chandigarh.
3. Secretary, Punjab State Electricity Regulatory Commission, SCO: 220-221, Sector: 34-A, Chandigarh.
4. CMD, PSPCL, Patiala.

5. PS to CMD, PSTCL, Patiala.
6. Sr. PS to Director/F&C, PSTCL, Patiala
7. Sr. PS to Director/Admn, PSTCL, Patiala.
8. Jt. Secy. to Director/Tech., PSTCL, Patiala.
9. All EICs/CEs of PSTCL.
10. Chief Engineer/HRD, PSPCL, Patiala.
11. Secretary BBMB, Sector-19B, Madhya Marg, Chandigarh.
12. CFO, PSTCL, Patiala.
13. All Dy. CEs/SEs of PSTCL.
14. Dy. CE/ Personnel, PSPCL, Patiala.
15. DGM/IT, PSTCL, Patiala, with the request to upload it on PSTCL website.
16. FA, PSTCL, Patiala.
17. Chief Auditor, PSTCL, Patiala.
18. Company Secretary, PSTCL, Patiala w.r.t his office U.O No.1201/BOD/49.34/PSTCL dated: 20.08.2018.
19. All ASEs/Sr. Xens of PSTCL.
20. All Dy. CAOs/Dy. FAs/Dy. CAs of PSTCL.
21. All Dy. Secretaries/Under Secretaries of PSTCL.
22. All AEEs/AEs/AOs/Sectional Heads of PSTCL.

Sr.Xen/Pers.,
O/o SE/HR & Admn.,
PSTCL, Patiala.