

**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

(Regd. Office : PSEB Head Office ,The Mall Patiala-147001 Corporate Identity Number :U40109PB2010SGC033814 O/o Addl. SE/Protection division, Patiala Tel. No 96461-18375 E-mail: Srxen-prot-pta@pstcl.org

To


Addl. S.E./Civil Design /Publication,
PSTCL, Patiala.

Memo no 72Dated 22/2/24Sub: - Publication against Open TE No. 01/2023-24

Enclosed please find herewith 1 copy in English and 1 copy in Punjabi of Open Tender Notice for publication of TE No. 01/2023-24 in the leading Newspapers immediately. In case of no-publishing of advertisement before the due date, the bill of newspaper shall not be entertained ਇਸ ਕੰਮ ਲਈ ਬਜਟ ਉਪਲਬਧ ਹੈ ਅਤੇ ਬਿੱਲ ਦੀ ਅਦਾਇਗੀ ਮਿਥੇ ਸਮੇਂ ਸਿਰ ਕਰਵਾ ਦਿੱਤੀ ਜਾਵੇਗੀ।

Sr. No	Short Term Open Tender Enquiry No.	Name of Work	Head of Account	Accounting Head	Location Code	Accounting Unit
1	01/2023-24	Outsourcing of one No. Mahindra Scorpio/ Xylo or equivalent Diesel vehicle Model not more than 5 years old as on the date of opening of tender, for 1 year and extendable, on year to year basis, for further two years, for the O/o Addl. S.E./ Protection division , PSTCL, Patiala.	76.1	76.131	641	Sr.XEN /P& M division PSTCL. Ablawal


DA/As above & soft copy through e-mail


Addl.SE/Protection division,
PSTCL Patiala.

Endst no 73/75Dated 22/2/24

Copy of the above is forwarded to following officers for information and n/action, please.

- 1) Dy.CE/P&M, PSTCL , Patiala.
- 2) Sr.XEN /P& M division PSTCL. Ablawal .
- 3) Notice Board.


Addl.SE/Protection division,
PSTCL Patiala.

pstcl ਉਪਨ ਟੈਂਡਰ ਨੋਟਿਸ ਨੰ:- 01/2023-24

ਦ/ਫ: ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਪਟਿਆਲਾ ਦੇ ਦਫਤਰ ਰਾਹੀਂ ਹੇਠ ਦਰਸਾਏ ਈ-ਟੈਂਡਰ

ਸੀ ਨੰ	ਕੰਮ ਦਾ ਵੇਰਵਾ
1	ਇਕ ਨੰਬਰ Scorpio/ Xylo ਜਾਂ ਇਸ ਦੇ ਬਰਾਬਰ ਕੰਪੈਨੀ ਦੀ ਗੋਡੀ (ਜਿਸ ਦਾ ਮਾਡਲ, ਪਹਿਲੀ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਤੋਂ NIT ਦੀ ਮਿਤੀ 22.02.2024 ਤੋਂ 5 ਸਾਲ ਤੋਂ ਵੱਧ ਪੁਰਾਣਾ ਨਹੀਂ ਹੋਣਾ ਚਾਹਿਦਾ) ਆਉਟਸੋਰਸ ਰਾਹੀਂ ਇੱਕ ਸਾਲ ਲਈ ਕਿਰਾਏ ਤੇ ਲੈਣ ਸਬੰਧੀ

ਜਮਾਨਤੀ ਰਕਮ: 15000/- ਰੁਪਏ ਡਿਮਾਡ ਡਰਾਫਟ ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜ:ਪੀ ਤੋਂ ਐਮ ਮੰਡਲ, ਅਬਲੋਵਲ ਪਟਿਆਲਾ।
 ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ:- 22-03-2024 ਸਮਾਂ ਸਵੇਰੇ 11:30 ਵਜੇ।
 ਟੈਂਡਰ ਦੇ ਵੇਰਵੇ: ਵੈਬਸਾਈਟ www.pstcl.org ਵੇਖੋ ਜਾਣ।
 ਨੋਟ:- ਟੈਂਡਰ ਉਪਰੋਕਤ ਦਰਸਾਈ ਗਈ web site ਵਿੱਚੋਂ ਪ੍ਰਕਾਸ਼ਿਤ ਕੀਤੇ ਜਾਣਗੇ।

--sd--
 ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਪਟਿਆਲਾ।

Handwritten signatures and dates:
 22/2/24
 22/2/24
 22/2/24

pstcl Open Tender Enquiry no:-01/2023-24

O/o Addl.SE/Protection Divn. PSTCL, Patiala, invites online bids for the following

Sr no	Item
1	Hiring of one number outsourced vehicle-Scorpio/ Xylo or equivalent having Model not older than 5 years from the date of first registration up to date of NIT i.e 22.02.2024 For a period of 1 year for the office of ASE/ Protection Division, Patiala.

EMD:- 15000/- Rs DD In favour of ASE P&M Division, PSTCL Ablowal.
 Opening date and time:- 22-03-2024 time 11:30 AM.
 For details log onto:- www.pstcl.org
 Note:- Any corrigendums to the tender notice shall be published on the above website only.

--sd--
 Addl.SE/Protection Divn. PSTCL, Patiala.

Handwritten signatures and dates:
 22/2/24
 22/2/24
 22/2/24

PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd.Office: PSEB Head Office the Mall Patiala -147001)

DNIT

Outsourcing of one no. Mahindra Scorpio/ Xylo or equivalent Diesel vehicle Model not more than 5 years old from the date of first registration up to the date of NIT i.e 22.02.2024 for 1 year and extendable, on year to year basis, for further two years, for the O/o Addl. S.E./ Protection division , PSTCL, Patiala .

Open Tender Enquiry no .01/2023-24

Girish
22/2/24

HL
22/2/24

hl
22/2/24

(A) General Conditions for Outsourcing of Vehicle:

1. The following documents are to be provided along with the tender/quotation:
 - a) Registration copy of the vehicle.
 - b) Route permit.
 - c) Receipt of Tax/LCV Tax certificate.
 - d) Copy of Insurance.
 - e) PAN card of Prop:
 - f) Copy of driving license.
 - g) Copy of valid pollution certificate

In case the contractor is willing to provide **new vehicle**, then he should be considered only after qualifying the terms & Conditions of the Specification subjected to submission of all documents as listed above within Two weeks from the date of issue of Intimation letter from this office to him.

2. The contractor is required to submit an Earnest Money Deposit (EMD) of Rs. 15000/- in the shape of demand draft in favor of **Sr XEN P&M Division PSTCL, Ablawal**. Tender offers without EMD will not be accepted. The EMD will be released after three months after expiry of contract period. The EMD deposited by unsuccessful bidders will be returned after allotment of work to the successful bidder within one month. Under any circumstances, PSTCL will not be liable to pay any interest on the EMD.
3. The EMD/Security submitted is liable to be forfeited, if the contractor fails to provide services as per terms and conditions of the contract/work order.
4. The Contractor may collect tender documents free of cost from O/o Addl SE Protection Division PSTCL, Patiala from 22.02.2024 to 22.03.2024 (17:00 Hrs) on any working day.
5. In case of withdrawal of vehicle from service of PSTCL, the contractor shall have to inform to PSTCL, **30 days** in advance otherwise **30 days** payment shall be deducted from their bill/security as penalty. However, the vehicle can be disengaged by PSTCL by serving **15 days** notice in advance to the contractor.
6. The contract shall be initially for a period of one year, which may be extended on mutual consent on year to year basis, for further two years at the same rates, Terms and conditions as per the prevailing with permission of higher authority subject to the performance of the Vehicle/ Service Provider/ Market rates and the Life/kms of the vehicle as specified in the PSTCL's Transport Policy and in the event of extension of work order on year to year basis, for further two years, the fixed rate per year shall be appreciated as per Transport Policy.
7. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
8. Tender received telegraphically/fax/conditional tender/without earnest money shall not be accepted.
9. All matter relating to transportation, traffic police and local administration will be dealt by the Contractor himself at his own cost.
10. **The bidder has to submit EMD and acceptance of DNIT terms and conditions in one envelope and quote the rates on the "schedule of Prices" enclosed as Annexure-I in another envelope. First envelope of EMD and acceptance of DNIT of all bidders will be opened. Second envelope of "schedule of Prices" of only those bidders will be opened whose EMD and acceptance of DNIT in first envelope is found in order.**
11. In case any holiday declared by Govt./ Other natural hazards, the tender will be opened on the next working day.
12. All the quotations should be filled and duly signed by contractor himself with ball pen.
13. The quoted rates should be valid for **120 days**.
14. The tenders shall be accepted up to **22.03.2024(11.00AM)** and shall be opened on the same day at **11.30AM** in the presence of contractors/bidders, who may choose to be present in the office of **Addl.S.E/ Protection Division, PSTCL, Patiala..**
15. Tender do not forget to super scribe the envelop (s) with the name of firm & detail of tender and due date of opening of tender and duly signed.
16. No corporation employee or his family members/relatives can participate in the tendering process.
17. 3000Kms Per month journey limit shall be applicable on outsource vehicle, it may run beyond the prescribed limit as per the approval of competent authority.

Givach
22/2/24

Abd
22/2/24

huy
22/2/24

(B)

TERMS AND CONDITIONS FOR OUTSOURCING OF VEHICLES

Sealed tenders are invited in duplicate for the Outsourcing of one no. Mahindra Scorpio/Xylo or equivalent diesel vehicle Model not older than 5 Years from the first registration up to date of NIT, i.e. 22.02.2024 for 1 year and extendable, on year to year basis, for further two years. The contractor will quote the rates on the "schedule of Prices" enclosed as Annexure-I as under:

- a) Monthly fixed charges up to 1000 KMs.
- b) Per Kilometer running charges above 2000 KMs.
- c) Outstation night halting charges from 10 PM to 6 AM .

(B-1) Terms and Conditions for Vehicles:

1. The Work Order for out-sourcing of vehicles for the vehicles not more than 4 years old from the first registration up to the date of NIT i.e. 22.02.2024, shall be initially for a period of one year and the same shall be extendable, on year to year basis, for further two years, subject to the performance of the Vehicle/ Service Provider/ Market rates and the Life/kms of the vehicle as specified in the PSTCL's Transport Policy and in the event of extension of work order on year to year basis, for further two years, the fixed rate per year shall be appreciated as per Transport Policy. Hence the maximum period for which a vehicle can be hired is 3 years. After a period of 3 years, a new tender needs to be floated.
2. Only Commercial Vehicle with entry in Registration Certificate should be hired. No Corporation employee or his family member/relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action.
3. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K.
4. Vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
5. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
6. Provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
7. The service Provider shall obtain the passing/ fitness certificate and update Registration of vehicle from the concerned authority at his own cost.
8. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service Provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
9. Cost of vehicle's registration, insurance, service/repair, road tax, salary/ emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilometers, if any, shall be paid by PSTCL.
10. In Case of accident, Any halt charges, penalty including challan, damages, court case, police case, etc. shall be the sole responsibility of the service provider and PSTCL shall not be party in such cases.
11. Vehicles shall possess an All India Permit. No liability for the Inter-State permit charges would be borne by PSTCL.
12. Toll Tax/Parking charges, etc. wherever paid, shall be reimbursed as per actual, subject to the production of its receipts.
13. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider. PSTCL, directly or indirectly, shall not be responsible.
14. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend to minor repairs while travelling.
15. Provider shall also ensure that the Drivers possess valid driver's license. Validity of Driver's license and fitness of driver should be ensured from time to time.
16. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.

Signature
22/2/24

Signature
22/2/24

Signature
22/2/24

17. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
18. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/ servicing on any working day, alternate vehicle shall be provided.
19. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per default shall be livable.
20. Service provider shall ensure mobile facility to the driver at its own cost.
21. Log book should be maintained by the service provider.
22. All the entries of each journey like Date, Place ('from' as well as 'to'), Time of departure & arrival, Initial/final Kilometers readings along with KMs run, Purpose (along with additional details required in case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.
23. Monthly return of all the vehicles shall be submitted to the HOD concerned and Quarterly return of vehicles on the prescribed performa shall be sent to Admn. Section, PSTCL by concerned HOD.
24. It shall be the responsibility of the officer-in-charge of the vehicle to ensure timely payment to the service provider, not later than one month from the date of submission of bill by the service provider on verifications of the entries in the log book.
25. Payment shall be made by cheque on monthly basis on the basis of Log Book, duly certified by the concerned officer. No advance payment on any account shall be made.
26. Income tax at source shall be deducted as per prevailing rates while clearing the bills for payment.
27. Security deposit equivalent to 5% of the running bill shall be deducted by the PSTCL from the monthly bills (excluding fuel charges) and the same shall be refunded after successful completion of the contract period after three months.
28. The charges on account of driver's salary and all other incidental charges shall be borne by the contractor including EPF and allied charges and the contractor shall submit documentary proof of timely payment of salary and any other dues to the driver.
29. Variation of 05 Paise for cars and 08 paise for other vehicles, for every Rs. 1/- variation in diesel cost, taking the base rate of diesel as that on the tender opening date, shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.
30. Service Tax shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time.
31. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving 15 days notice.
32. If at any time any question, dispute or difference, what so-ever, shall arise between the Vendor and PSTCL, upon or in relation to, or in connection with the Order/Contract, he may go for arbitration as per Arbitration clause contained in Works Regulations 1997, as amended from time to time.
33. All legal proceedings against this contract shall be in the jurisdiction of Civil Courts at Patiala.


 Addl SE/Protection Division,
 PSTCL, Patiala.

90/2/24

G Singh
24/2/24

24/2/24

kan

SCHEDULE OF TYPE OF VEHICLE AND PRICES

Outsourcing of one no. Mahindra Scrpio/Xylo or equivalent model not older than 5 years from the first registration up to date of NIT, i.e 22.02.2024 , for 1 year and extendable, on year to year basis , for further two years. for the O/o Addl SE/ Protection division PSTCL, Patiala.

SCHEDULE (A)

Make and Model of Vehicle to be specified by the tenderer	Make:
	Model:

SCHEDULE (B)

SR.NO.	PARTICULARS OF ITEM	RATES/CHARGES inclusive of all taxes & duties in Rs.
1	Monthly Fixed Charges (Lump Sum) up to 1000 Kms:-	
2	Per Kilometer Running Charges above 1000 Kms:-	
3	Outstation Night Halting Charges from 10:00 pm to 6:00 am	

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the N.I.T. & are acceptable to me and have quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date: _____

Signature of the Contractor _____

Phone: _____

Company Address _____

Handwritten signatures and dates:
 1. *[Signature]* 22/2/24
 2. *[Signature]* 22/2/24
 3. *[Signature]* 22/2/24