



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)

Corporate Identity Number: U40109PB2010SGC033814

O/o Accounts Officer/A&R, Shakti Sadan, Patiala

www.pstcl.org e-mail: ao-comp@pstcl.org

Accounts Circular No. 4/2018/PSTCL

To

1. Chief Engineer/TS, PSTCL, Patiala.
2. Chief Engineer/P&M PSTCL Ludhiana.
3. Chief Engineer/HR, S&D and IT, PSTCL, Patiala.
4. Dy. Chief Engineer/Grid Construction, Ludhiana.
5. Dy. Chief Engineer/TLSC, Patiala.
6. SE/Civil Circle, Patiala.
7. SE/S&D Circle, PSTCL, Patiala.
8. Addl. SE/ S&D, PSTCL, Patiala.
9. Addl. SE/Sr. Xen, Grid Const. Division, Patiala, Jalandhar, Moga.
10. Addl. SE/Sr. Xen, TLSC Division, Patiala, Jalandhar, Mohali.
11. Addl. SE/Sr. Xen, Civil Construction Division, Patiala, Jalandhar, Mohali.
12. AO/S&D, PSTCL, Patiala.

Memo No. 1856-1873/CFO/A&R-20

Dated: 24.07.2018

Subject: - Transfer of material from one job to another job within same accounting unit

In partial modification of Accounts Circular No. 3/2016, the Note 2 appended below the Sr. No. 7 of ibid circular read with Accounts Circular No. 8/2016 is hereby substituted as under:

"Transfer of material from one job to another job outside the accounting unit or within the same accounting unit should be avoided as per instructions already contained in Chapter 23 of Material Accounting Manual. Only in case of emergency, it should be made with the approval of concerned Superintending Engineer and the same be routed through Stores. It should also be intimated to Chief Engineer/TS and CE/HR, SD & IT and SE/S&D (in-charge of store accounting unit) and respective accounting units along with the requisite documents with the value. In case of transfer of transformers by one P&M division to other or to other accounting unit the original cost and accumulated depreciation thereof (not on estimated value basis) shall also be accounted for in the respective accounting units. All other formalities like issues of SR, SRW and GRN etc. shall be completed with correct value for proper accounting thereof."

This issues with the approval of CMD, PSTCL, Patiala.

Harminder Singh

Accounts Officer/A&R,
PSTCL, Patiala.

Endst. No. 1874-1947 /CFO/A&R-20

Dated: 24.07.2018

Copy of the above is forwarded to the following for information and further necessary action please:

1. Chief Engineer/SLDC, PSTCL, Patiala.

2. Chief Financial Officer, PSTCL, Patiala.
3. Financial Advisor PSTCL Patiala.
4. Company Secretary, PSTCL.
5. Chief Auditor, PSTCL, Patiala.
6. All Dy.CEs/SEs under PSTCL (except Grid Cont, Civil Const and TLSC).
7. All Dy. CAOs /Dy. CAs /Dy. FAs under PSTCL.
8. All Addl. SEs/Sr. Xens under PSTCL (except Grid Cont, Civil Const and TLSC).
9. All AOs under PSTCL (except AO, S&D, PSTCL, Patiala).
10. RAO, PSTCL, Patiala.
11. SE/IT, PSTCL, Patiala for placing the circular on website of PSTCL.

Harmander Singh

Accounts Officer/A&R,
PSTCL, Patiala.

CC:

1. Sr. PS to CMD, PSTCL, Patiala for kind information of CMD, please.
2. Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.
3. Dy. Secy. to Director/Technical, PSTCL, Patiala for kind information of Director, please.
4. Sr. PS to Director/Admn., PSTCL, Patiala for kind information of Director, please.