



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001, Punjab, India)

Corporate Identity No. U40109PB2010SGC033814

O/o Chief Accounts Officer, A&R Section, Shakti Sadan, Patiala

e-mail: ao-comp@pstcl.org

Fax No. 0175-2203637

To

All Addl. S.E./Senior Executive Engineer/Accounts Officer,
(In-charge of Accounting Units) P.S.T.C.L.

Memo No: 1359-1403CAO/A&R-20

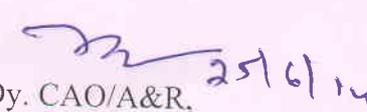
Dated : 25.06.2014

Subject: Compliance of all Statutes, Commercial Accounting System, Instructions and Circulars issued from time to time for maintenance and finalization of books of accounts.

The Internal Auditors of PSTCL (Chartered Accountant firms and Institute of Public Auditors of India – North West Chapters) have pointed out in the meeting of Audit Committee at the time of review of work of internal audit of PSTCL for the FY 2012-13 that most of the accounting units of PSTCL are committing common irregularities regarding compliance of all statutes, commercial accounting system, instructions and circulars issued from time to time for maintenance and finalization of books of accounts. This has been viewed seriously by the management.

It is therefore directed that while preparing/maintaining/finalizing the books of accounts, it should be ensured by the DDOs concerned being Head of the accounting unit that the compliance of all statutes, commercial accounting system manuals, instructions and circulars issued from time to time is made meticulously so that the same irregularities may not be repeated in future.

This issues with the approval of competent authority.

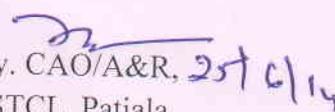

Dy. CAO/A&R,
PSTCL, Patiala.

Endst. No. 1404-1421/CAO/A&R/20

Dated: 25.06.2014

Copy of the above is forwarded to the following for information and further necessary action please.

- 1 Chief Engineer/P&M, PSTCL, Ludhiana.
- 2 Chief Engineer/SLDC PSTCL, Patiala.
- 3 Chief Engineer/TS, PSTCL, Patiala.
- 4 All Dy. CAOs/Dy. CAs/Dy. FAs under PSTCL.
- 5 Company Secretary, PSTCL, Patiala.
- 6 Accounts Officer/Corporate Audit, PSTCL, Patiala.
- 7 Accounts Officer/WAD & Broad Sheet, PSTCL, Patiala.
- 8 Accounts Officer/TS, PSTCL, Patiala.
- 9 All Accounts Officers under P&M Circles, PSTCL.
- 10 SE/IT, PSTCL, Patiala for putting the same on the website of the corporation.


Dy. CAO/A&R, 25/6/14
PSTCL, Patiala.

CC:

Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.