



# Punjab State Transmission Corporation Ltd <sup>9</sup>

(Regd. Office, PSEB Head Office, The Mall Patiala-147001)

OFFICE OF Additional Superintending Engineer, P&M Division, Butari-143204

Fax: 01853 243637

email: srxen-pm-butari@pstcl.org

Mob: 9646118241

~~578) M/S Kullar, S. S. Chhabra~~

Tender Enquiry No. ASE/BUTARI/FF-01

Due Date of opening 18-08-2016

To 578) M/S Army Akash S. S. Chhabra

~~580) Safety fire service  
sweeping, K. S. Chhabra~~

Memo No. ASE/BUTARI/FF-01/

578/579/580

Dated:

18/8/2016

Sub: Tender Enquiry for the work of Recharging and repair of Fire extinguishers at the five substations under PSTCL P&M Butari.

Dear-Sir,

Sealed tender are invited on behalf of PSTCL Ltd. on item rate basis for execution of following work:-

S.No.	Description of Work	Last Date of Issue of Tender Documents	Cost of Tender Documents
1.	Work of Recharging and repair of Fire extinguishers at the five substations under PSTCL P&M Butari as per Scope of Work in Annexure-A.	18-08-2016 upto 1100 hrs	Rs 50/-

**Terms & conditions:-**

1. A set of tender documents (non transferable) can be obtained from the office of ASE/PSTCL P&M, Butari up to 11.00 a.m. on date 18-08-2016 against payment (non refundable) by cash through BA-16 at the office of ASE/PSTCL P&M Divn. Butari.
2. The tender shall be received in the office of ASE/PSTCL P&M, Butari up to 11.00A.M. on dated 18-08-2016 and shall be opened on the same day at 12.00 noon.
3. Tender of the contractor who do not purchase the tender document in advance shall not be opened.
4. The competent authority is ASE/PSTCL P&M, Butari to reject all or any tender without any reason.
5. Conditional tender, telegraphic tender through fax or telex shall not be accepted.
6. Tender received after due date and time shall not be entertained.
7. Tenderers must keep their offer valid for 120 days for acceptance.
8. Earnest money: The tenderers shall be required to submit earnest money at the following rates in favour of ASE/PSTCL P&M Div. Butari Cash Receipt/ Bank Draft along with the tenders:
  - a) Tenders valuing up to Rs. 50,000/- and spot tenders- Rs Nil.
  - b) Tenders valuing above Rs. 50,000/- (other than spot tenders)-2% of tender value rounded off to a multiple of Rs. 10/- on the higher side, subject to minimum of Rs 5000/- and maximum Rs 5 lac.
9. Eligibility Criteria: Tender will be issued to only those contractors/firms who are registered with PSTCL for this work.

Annexure-A Scope of Work

- B Tendering & Contract Agreement
- C General Terms & Conditions

*(Signature)*  
ASE  
PSTCL P&M Division,  
Butari.



**Scope of Work:**

The firm shall recharge & repair the fire extinguishers at the five substation under PSTCL P&M Butari viz. 220kV Substation Butari, 132 kV Substation Beas, 132 kV Substation Tangra, 132 kV Substation Ekalgadda & 132 kV Substation Jandiala. Defected discharge hose pipes & nozzles/horns shall be replaced as per requirement. Type of cylinder and date of refill and date of expiry shall be painted on the every cylinder.

The detail of equipment under reference is as given below:

S. No.	Item description	Item nos
<b>132kV Substation Ekalgadda</b>		
1	dry chemical powder cylinder 10 kg	2
2	dry chemical powder cylinder 5 kg	4
3	CO2 cylinder 40 kg	1
4	hose pipe with gun for dry powder cylinder 10 kg	2
5	hose pipe with nozzle for dry powder cylinder 5 kg	4
6	hose pipe with horn for CO2 cylinder 40 kg	1
<b>132 kV Substation Dera Beas</b>		
1	Foam type cylinder 45 litre	2
2	dry powder type cylinder 10kg	2
3	dry powder type cylinder 5kg	3
4	CO2 cylinder 22.5kg	2
5	CO2 cylinder 9kg	4
6	hose pipe with gun for dry powder cylinder 10 kg	2
7	hose pipe with nozzle for dry powder cylinder 5 kg	3
8	hose pipe with horn for CO2 cylinder 22.5 kg	1
9	hose pipe with horn for CO2 cylinder 9 kg	1
<b>132 kV Substation Tangra</b>		
1	Foam type cylinder 45 litre	2
2	dry powder type cylinder 10kg	2
3	dry powder type cylinder 5kg	3
4	CO2 cylinder 22.5kg	2
5	CO2 cylinder 14kg	1
6	CO2 cylinder 9kg	3
7	hose pipe with gun for dry powder cylinder 10 kg	2
8	hose pipe with nozzle for dry powder cylinder 5 kg	3
9	hose pipe with horn for CO2 cylinder 22.5 kg	1
10	hose pipe with horn for CO2 cylinder 9 kg	1
<b>220 kV Substation Butari</b>		
1	Foam type cylinder 45 litre	3
2	dry powder type cylinder 10kg	4
3	dry powder type cylinder 5kg	3
4	CO2 Chemical Foam Type cylinder 40KG	1
5	Water CO2 Type cylinder 9 Litre	1
6	CO2 cylinder 40KG	2
7	CO2 cylinder 9KG	6
8	Discharge Hose Pipe with horn CO2 45 litre Foam Type	2
9	hose pipe with gun for dry powder cylinder 10 kg	2

10	hose pipe with nozzle for dry powder cylinder 5 kg	3
11	Discharge Hose Pipe with horn CO2 40KG	2
12	Discharge Hose Pipe with horn CO2 10KG	2
13	Inner container 45 Litre Foam Type	3
<b>132 kV Substation Jandiala Guru</b>		
1	Foam type cylinder 45 litre	2
2	dry powder type cylinder 10kg	5
3	dry powder type cylinder 5kg	4
4	CO2 cylinder 40KG	1
5	Water CO2 Type cylinder 22.5 Litre	1
6	CO2 cylinder 9kg	4
7	Discharge Hose Pipe with horn for CO2 45 litre Foam Type	1
8	hose pipe with gun for dry powder cylinder 10 kg	2
9	hose pipe with nozzle for dry powder cylinder 5 kg	3
10	Discharge Hose Pipe with horn CO2 40KG	1
11	Discharge Hose Pipe with horn CO2 9KG	2
12	Inner container 45 Litre Foam Type	3
13	Trolley for Foam Type 45Litre cylinder	1
1	CO2 testing and service of already filled cylinders (as reqd)	27

**Note: Certificate regarding 1-Year validity of recharge from the date of refill shall be furnished.**

The contractor may himself visit the site of five substations under P&M Butari to assess the quantum of work on any working day. Any transportation whatsoever shall be in the scope of the contractor. The payment to the contractor shall be made after the satisfactory completion of the work and inspection by competent authority. The rates quoted should be inclusive of all taxes & duties. The terms & conditions, if any, should be clearly mentioned in the quotation.

**Rate Performa:**

The firm shall quote rates item wise as per the format mentioned below:

S. No.	Item description	Item nos	Rate	Amount
<b>132kV Substation Ekalgadda</b>				
1	dry chemical powder cylinder 10 kg	2		
2	dry chemical powder cylinder 5 kg	4		
3	CO2 cylinder 40 kg	1		
4	hose pipe with gun for dry powder cylinder 10 kg	2		
5	hose pipe with nozzle for dry powder cylinder 5 kg	4		
6	hose pipe with horn for CO2 cylinder 40 kg	1		
<b>132 kV Substation Dera Beas</b>				
1	Foam type cylinder 45 litre	2		
2	dry powder type cylinder 10kg	2		
3	dry powder type cylinder 5kg	3		
4	CO2 cylinder 22.5kg	2		
5	CO2 cylinder 9kg	4		
6	hose pipe with gun for dry powder cylinder 10 kg	2		
7	hose pipe with nozzle for dry powder cylinder 5 kg	3		
8	hose pipe with horn for CO2 cylinder 22.5 kg	1		
9	hose pipe with horn for CO2 cylinder 9 kg	1		

**TENDERING & CONTRACT AGREEMENT**

**1.1 SUBMISSION OF TENDERS:**

Notwithstanding anything contained to the contrary in the specifications of tenders or in subsequent exchange of correspondence, these conditions of contract shall be binding on the contractor and any change or variation expressly approved by the competent authority. The contractor shall be deemed to have fully informed himself and to have special knowledge of the provisions of the conditions of contract here in contained.

The following instructions must be carefully observed by the Tenders. Quotations/tenders not strictly in accordance with these instructions will be liable to be rejected. Failure to comply with any of these instructions or to offer explanation for non-compliance is likely to render effective comparison of the tender as a whole impossible and may lead to rejection of an otherwise apparently lowest offer:

- i) The tender must be complete in all respects.
- ii) Telegraphic/telex/telex quotations will not be accepted.
- iii) The bidder should submit the scanned copy of Income Tax clearance certificate along with tender.
- iv) Earnest Money/Tender Fee and other relevant documents shall be received in the office of ASE/ PSTCL P&M Division Butari upto 11:00 hours on the due date given in the tender notice and shall be opened at 12: 00 hours in the presence of tenderer or their authorized representatives who may like to be present. In case the due date of opening tenders happens to be a holiday, document such as tender fee, earnest money etc. relating to tenders shall be received and opened at same hours on the next working day.

**1.2 TENDERS TO BE INVALIDATED:**

The tenders must be complete in all respects. Conditional, incomplete or not properly sealed tenders and tenders received late due to any reason whatsoever will be rejected.

**1.3 INSPECTION OF SITE BY TENDERERS:**

Tenderer should inspect the site and examine and obtain all information required and satisfy himself regarding all matters and things before submission of his tender such as:-

- i) Whether any existing access to the site is available on the highway, its suitability for transporting his equipment and the extent of maintenance required to keep it into a serviceable condition.
- ii) The type & extent of access roads to be provided by the contractor including its maintenance for the transportation of equipment.
- iii) The type and number of equipment and facilities required for the satisfactory completion of work the quantities of various sections of the work, the availability of local labour, availability and rates of materials, local working conditions, extreme weather conditions, uncertainties, of weather , obstructions and hindrances that may arise etc. all which may affect the work or cost thereof.

**1.4 SIGNING OF THE TENDERS:**

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Tenders shall be signed by the owner or person holding power of attorney by him to do so. Necessary documents in support thereof should enclosed with bid at the time of submission, failing which tender may not be considered.

**1.5 EARNEST MONEY :**

The tenderers shall be required to submit earnest money as per rules & regulations of the PSTCL.

Public Sector undertakings fully owned by the Punjab Government/Central Government/Other state Government shall be exempted from depositing Earnest Money, provided that a certificate of Government Ownership shall be submitted in the envelope for Earnest Money.

In case of tenders not accepted, the earnest money shall be refunded within 30 days of the award of order/contract to the unsuccessful tenderer or after the expiry of additional period whichever is later.

**1.6 TENDER TO CONFORM TO SPECIFICATIONS:**

Tender which proposes any alteration in the work specified in the Tender Specification, or in time allowed for carrying out the work or which contains any other terms & conditions of any sort will be liable to rejection.

**1.7 RATES TO INCLUDE EVERY THING NECESSARY:**

- a) Prices & rates quoted shall include cost of all material charges for labour including all leads and lifts, tools, plant, mobilizing and demobilizing equipment, consumables such as but not limited to fuels, lubricants, electrodes, acetylene etc., fixtures, setting out, transport charges, taxes, royalties, octrol for temporary/permanent works and any local taxes or levies payable on all transactions necessary for due performance of work under this contract. Quoted rates shall take into account all the above and every thing else necessary and such quoted rates shall remain firm for the entire duration of the contract. Bidders shall note that later claims on account of non-inclusion of some or any necessary item in his quoted rates will not be entertained under any circumstances. However, escalation owing to increase in basic prices of material, labour and taxes/duties shall be payable as stipulated in price variation clauses.
- b) The unit rates quoted shall take into account details of construction which are obviously and fairly intended, and which may not have been specifically referred to in these documents but are essential for the satisfactory completion of work.
- c) Rates quoted by bidder for all items of work shall remain firm irrespective of variation to any extent in quantities of any or all items indicated in schedule of quantities & rates and upto +35% variation in the contract price.
- d) Tenderer shall furnish %age extra/rebate over the contract price in excess of +35% variation allowed and in case tenderer does not specify the %age extra/rebate in his offer, the quoted price shall be deemed remain unaltered for any variation beyond  $\pm$  35% also.
- e) The rates quoted shall be good for all shapes and sizes of members whether or not shown in tender drawings issued alongwith the specification.
- f) The rates quoted shall be good for works below or above ground level, irrespective of elevations unless separate rates are called for, for different elevations.
- g) The rates quoted by the bidder shall remain unaltered for the use of any type of cement such as Portland Puzzolens or Ordinary Portland etc. supplied by the PSTCL.

- h) The rates quoted by the bidder shall include any straightening of raw steel, coiled sheets etc. prior to use on the works.

**1.8 PRICE VARIATION:**

Quoted rates/prices should preferably remain firm for the entire duration of contract.

**1.9 ALL CUTTINGS/CORRECTIONS TO BE INITIALLED:**

Each page of the tender document including the schedule of quantity and bid drawings be signed and dated by tenderer in ink as a token of his having examined the same. Any correction in the rates quoted in the schedule of quantities shall also be signed with date by tenderer before submitted the tender. All corrections and additions or pasted slips should be initialed by the contractor. Non-compliance with these conditions will make the tender liable to rejection.

**1.10 RIGHT TO REJECT ALL OR ANY TENDER:**

The officer inviting Tenders/Contracting agency/PSTCL reserves the right to reject any or all the tenders received without assigning reasons. He will not be responsible for and will not pay for expenses or losses that may be incurred by tenderer in preparation of the tender.

**1.11 VALIDITY OF TENDERS:**

The tenders as submitted should be valid for acceptance for at least 120 days from the date of opening of tenders unless specified otherwise. -

**1.12 POST TENDER MODIFICATIONS:**

No modification to the bid shall be made by the bidder after opening of the bids unless specifically requested by PSTCL. The earnest money of any bidder who modifies after opening without any specific reference from PSTCL shall be forfeited without any further reference to the bidder and he shall be liable to further action like suspension of business dealings/blacklisting.

**1.13 PATENT RIGHTS:**

The contractor shall fully indemnify PSTCL or the officer-in-charge against any action claim or proceeding relating to infringement or the use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any articles/or part thereof included in the contract.

In the event of any claim being made or action brought against PSTCL or Officer-in-charge in respect of the matters aforesaid, the contractor shall immediately be notified thereof for taking necessary action provided that payment of indemnity shall not apply when such infringement has taken place in complying with the specific directions issued by PSTCL but the contractor shall pay any royalties payable in respect of any such use.

**1.14 OCTROI AND OTHER DUTIES:**

All charges on account of Octroi, terminal or sale tax and/or other duties on material obtained for the work (excluding materials provided by PSTCL on payment) shall be borne by the contractor.

**1.15 ROYALTIES :**

Royalties fixed from time to time as per prevalent local rules will be recovered for materials which the contractor may be allowed to remove from quarries situated on land which is in charge of the PSTCL authorities.

**1.16 PLANT & EQUIPMENT :**

i) The contractor, shall at his own expenses supply all tools, plants & equipment (hereinafter referred to as T&P) required for the execution of the contract other than those listed in tender documents/contract agreement which subject to their availability may be hired from PSTCL to the contractor or issued free for use in the execution of the work as specified in the tender documents.

ii) The details of plant, equipment & machinery available with the tenderer in working order for deployment on the work shall be submitted along with relevant information on the capability, financial resources and experience about himself.

**1.17 SPLITTING OF WORK :**

The PSTCL reserves the right to split up the work in the scope of this contract among more than one contractor during the progress of work due to unsatisfactory progress of work of the contractor. The provision to reserve the right to split the work at the initial stage of award can be incorporated in specific cases where relevant, with the approval of the Competent Authority). The PSTCL will not entertain any claim from any contractor as a result of such splitting up. The PSTCL also reserves the right to exclude/include any items of work from/into scope of the contract during the progress of work due to any reason whatsoever. The Engineer-in-charge reserves the right to inject labour, T&P & Materials at the contractor's cost at any stage of work if the progress is not commensurate with the committed schedule and the contractor will not have any right to object.

**1.18 SIGNING OF CONTRACT :**

In the event of tender being accepted an intimation shall be given to the contractor, who shall thereupon attend office of Accepting Officer to sign copies of the specification and other documents and to execute the contract agreement within specified dates of the issue of such intimation failing which acceptance of his tender shall be cancelled and his earnest money will be forfeited.

  
ASE,  
PSTCL P&M Division,  
Butari.

## General Terms & Conditions

### 1.0 RATES

- 1.01 The contractor shall specify clearly his rates (both in words and figures. However, L-1 firm will be arrived on the basis of total composite rates. Rates offered should be inclusive of all taxes & duties.
- 1.02 The tenderer is required to estimate the quantum of work for which they should study for himself and anticipate his commitments towards the work and quote his rates carefully taking into account all the probable contingencies.

### 2.0 PERIOD OF CONTRACT

The work shall be completed within a period of two months from the date of LOI/Work Order. However, ASE/PSTCL P&M Butari reserves the right to terminate this Agreement by giving 15 days advance notice without being liable to give any reason or pay any compensation.

### 3.0 EARNEST MONEY

The tenderers shall be required to submit earnest money as per rules & regulations of the PSTCL in the form of bank draft of any schedule bank payable at Butari and drawn in favour of ASE/ PSTCL P&M Division Butari.

### 4.0 PAYMENTS

100 % payment (after deducting security & other taxes) shall be after the completion of the work.

### 5.0 SECURITY DEPOSIT

- 5.01 5% security shall be deducted from the bill of the contractor. Earnest money of successful tenderer shall be adjusted against security deposit.
- 5.02 No interest shall be payable on the earnest money or security deposit or any other amount which shall become payable to the contractor under this contract.
- 5.03 The security shall be refunded after 6 months from the date of faithful completion of the contract by the contractor to the satisfaction of ASE/ Butari authorities.
- 5.04 The full amount of security deposit or part thereof shall be liable to be appropriated by PSTCL against damages, costs, charges or expenses incident upon non-observances of the terms and conditions of the contract by the contractor.
- 5.05 PSTCL shall be at liberty to recover such amount from the bills of security deposit of the contractor as shall be due to him on account of failure of implementation of statutory rules and regulations and make payments to aggrieved parties on behalf, risk & cost of the contractor.



9.02 Upon every or such reference the cost incidental to the reference and the award respectively shall be at the discretion of the sole arbitrator, so appointed who may determine the amount thereof or direct the same to be taken as between solicitor and client or as between the parties and shall be borne and paid.

9.03 The work under contract shall if reasonably possible be continued during the pendency of arbitration proceedings and no payment due to or payable by Board shall be held on account of such proceedings.

9.04 The contract is subject to jurisdiction of courts Jalandhar Distt only.

#### **10.0 INCOME TAX**

10.01 Income tax will be deducted at source as per Income tax act 1961 and contractor will intimate his pan no and supply the attested photo copy of PAN Card while submitting the tender/quotation.

10.02 Income tax shall be deducted as applicable from the running bills

10.03 Income tax clearance certificate for the previous year shall be submitted with the tender and before release of the final bills he shall have to submit proof of his clearing the income tax for the period of contract.

#### **11.00 MISCELLANEOUS TERMS AND CONDITIONS**

11.01 All letters sent to the contractor by regd. post on the address given by him at the time of tendering shall be deemed to have been delivered to him in the normal course of time.

11.02 All rules and regulations prevailing and applicable from time to time at the station or as directed by GNDTP shall be strictly adhered to by the contractor.

11.03 All material to be required to be used by the contractor shall be brought with proper gate passes and such authentic document with regard to material shall be got inspected by engineer in charge and representative of the contractor along with the material as per the security rules enforced time to time.

11.04 No part of the contract shall be sublet without written permission of Dy.CE/P&M Circle, Jalandhar.

11.05 The contractor shall not be entitled for any claim on account of loss or damages in case the contract is to be suspended for some time or it to be closed due to any reason.

11.06 The contractor shall be fully responsible for any lost, damage to the Butari Division equipment, personnel or his own staff, caused due to any act of the workmen supplied by him.


11.07 The contract shall be awarded to financially sound party only.

11.08 The contractor shall not claim any compensation for any damage or loss resulting to him due to any act of God, riots, floods etc. during the contract period.

12 SERVICE TAX

- 1) Service tax will be paid to your firm only if covered under service tax act and demanded specifically, subject to furnishing the following certificates.
  - a) Certified that the transaction on which service tax is claimed has been/ will be included in the return submitted/ to be submitted to the Central Excise authority for the assessment of the service tax and the amount claimed from the board has been /shall be paid to the Excise authorities.
  - b) Certified that the services on which service tax has been charged have not been exempted under Central Service tax Act, or rules made there under, and charges on account of the service tax act on these goods are correct under the provisions of the relevant act or rules made there under;
  - c) Certified that we shall indemnify the board in case it is found at a later stage that wrong or incorrect payment has been made on account of service tax paid by us
  - d) Certified that we are registered dealer under the service tax act, and our registration No is.....
- ✓ 2) Contractor will supply the attested photo copy of his Service tax registration certificate.

All other terms & conditions shall be as per standard terms & conditions of PSTCL.

  
ASE,  
PSTCL P&M Division,  
Butari