



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

Regd. Office: PSEB, HEAD OFFICE, THE MALL,  
OFFICE OF: Financial Advisor (AO/CPC), IInd FLOOR, SHAKTI SADAN,  
PATIALA-147001, Punjab, India.

Corporate Identity Number: U40109PB2010SGC033814.

TEL: 96461-08785, FAX- 0175-2206523. E- mail: ao-cpc@pstcl.org

To

All DDOs under PSTCL (Addl. SE/Sr. Xen/AOs)

**Memo No. 2341/2389**

**Dated:-23-08-17**

**Sub: Instructions regarding GST online software developed by the office of SE/IT PSTCL.**

All DDOs are intimated that for compliance of GST, online software has been developed by the office of SE/IT PSTCL and is available at <http://fmis.pstcl.org/gst/login.aspx>. Login ID and Password has been sent to your official email ID. Keep in mind following points while entering the Vouchers on the above mentioned software:-

1. All types of invoices from 01-07-2017 should be entered in the software as per the fields provided in it.
2. No invoices prior to 01-07-2017 should be entered in the software.
3. Total tax liability as per GST returns sent by your office should tally with Account Heads 46.9 as per Account Circular No. 11/2017 dated 04-08-2017.
4. DDOs should ensure that no information from sub offices remains left out. Wrong/non-submission of any information will be the responsibility of concerned DDO only.
5. All items of Sale/Purchase that are taxable, exempt under GST, Non GST items, covered under Reverse charge, Purchased from Person Registered under Composition scheme are to be uploaded/reported through the above software.
6. Due date for GST returns will be non-extendable under any circumstances.
7. The data for the month of 07/2017 must be entered and completed before 31-08-2017 positively. Late submission of data will not be entertained.

In case of any query regarding the above GST online software following officials may be contacted.


Er. Mandeep Singh AM-IT Mob. No. 96461-02809  
Er. Jaskarn Preet Singh JE-IT Mob. No. 96461-18454

In case of any query regarding submission of data following officials may be contacted.

Mrs. Kailash Verma AO/CPC Mob. No. 96461-08785  
Mr. Raj Pal AAO/CPC Mob. No. 96460-41697

In case of query regarding Application of GST Act/Rules/Laws, the office of CFO/PSTCL may be contacted.

This matter may please be treated as most urgent.


  
Joint Financial Advisor  
PSTCL, Patiala.

Endst No. 2388 / 2415 /CPC/GST-I

Date: 23 -08-17

Copy of the above is forwarded to the following for information and necessary action please:-

1. Engineer-In-Chief/TS, PSTCL, Patiala.
2. Chief Engineer/P&M, PSTCL, Ludhiana.
3. Chief Engineer/HIS&D, PSTCL, Patiala.
4. Chief Engineer/ SLDC, PSTCL, Patiala.
5. Chief Financial Officer, PSTCL, Patiala.
6. Company Secretary, PSTCL, Patiala.
7. Chief Auditor, PSTCL, Patiala.
8. All Dy. CEs/SEs under PSTCL.
9. All Dy. CAOs/Dy.FAs/Dy.CAs/PSTCL.
10. Sr. Xen/IT for uploading on PSTCL website.

  
Joint Financial Advisor,  
PSTCL, Patiala.