



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office : PSEB, Head Office, The Mall, Patiala-147001, Punjab, India.

Corporate Identity Number: U40109PB2010SGC033814, Web Site: www.pstcl.org

O/o Accounts Officer/Corporate Audit, 2nd Floor, Shakti Sadan, Patiala.

Tel.No: 096461-11047, Fax No: 0175-2308233, Email: ao-ca@pstcl.org

To

1. Chief Engineer/TS, PSTCL, Patiala.
2. Chief Engineer/HR IT & Planning, PSTCL, Patiala.
3. Financial Advisor. PSTCL, Patiala.
4. Chief Accounts Officer PSTCL, Patiala.
5. Dy CE/Administration, PSTCL, Patiala.
6. All SEs/Dy Chief Engineers, PSTCL, Patiala in Head office.
7. Sr. PS to CMD, PSTCL, Patiala
8. Sr.P.S. to Director/Tech, PSTCL, Patiala.
9. Sr. PS to Director/F&C, PSTCL, Patiala.
10. Sr.P.S. to Director/Admn, PSTCL, Patiala.
11. Accounts Officer/ A&R, PSTCL, Patiala.
12. Accounts Officer/ P&A/Cash, PSTCL, Patiala.

7E/17
2/9/14
470/11
2/9/14

Memo No:

Date:

SUB: - Submission of Income Tax Statements of Non-Gazetted staff for the Financial Year 2014-15 (AY 2015-16).

In this regard, it is requested that the Non-Gazetted Staff under your control may be directed to send their tentative Income Tax Statements alongwith proof of savings and house building loans, interest/principal etc. as admissible for the F.Y. 2014-15 to this office before 15.09.2014 so that necessary deduction of Income Tax is made accordingly, otherwise income tax will continue to be deducted as per data/record available with this office. The official shall be responsible for excess/less deduction of TDS.

In case statement is not received by stipulated date, this office will not be held responsible for the excess deduction of income tax.

Accounts Officer/Corporate Audit,
PSTCL, Patiala.

cc:

4089
29/8/14
Copy of the above is forwarded to Sr. Executive Engineer/IT, PSTCL, Patiala for uploading on website of the Company please.